

Council Meeting Agenda – Sep 20th, 2015

- I. Call Meeting to Order**
- II. Open With A Prayer**
- III. Review Previous Meeting Minutes**
- IV. Treasurer's Report**
- V. Reports of Boards**
 - A. Elders
 - B. Sunday School and Youth
 - C. Social Ministry
 - D. Evangelism
 - E. Finance
 - F. School Board
 - G. Parish Fellowship
 - H. Stewardship
 - I. Trustees
- VI. Pastor Reports**
- VII. Old Business**
 - Audio/Visual Committee
 -
 -
- VIII. New Business**
 -
 - Next Council Meeting – Monday, Oct 12th
 - Next Voter's Meeting – Sunday, Nov 15th
- Between Services
- IX. Motion to Adjourn**
- X. Close with Lord's Prayer**

	Chairman: Dan Jahn Secretary: Bob Glisch Treasurer: Karen Lauf
B O A R D S	Elders Brian Baumeister Robert Hassey Larry Henning Scott Jung Dan Schauer Jeff Schmittinger * Randy Smith
	S.S. and Youth Tammy Badzinski Jan Christiansen * Bob Hansen Pat Jahn Sharon Jardas Amy West
&	Social Ministry Kathy Grant Kathy Hansen Emily Mayer Debi Maurer * Larry O'Neil Esther Racer Stephanie Smith
C O M M I T T E E S	Evangelism: Lori Bischoff Terri Jung Julie Moyer Jack Alloy
	Finance * Karl Willick Gil Amborn Sharon Jardas Dan Taggatz
	School Board Holly Breien Stephanie Conradt Dawn Grundman * Bill Lauf Anne Willick Open
	Parish Fellowship Open Debbie Berndt Casey Dietz Glen Kimball Valerie Kimball Diane Mehring Tammy Scott
	Parish Nurse Tammy Peterson
	Stewardship * Craig Campbell Julie Campbell Barbara Emerson Dorothy Hollister
	Trustees *Terry Jacobs Dan Jahn Steve Jung Karen Lauf
	<u>Committees:</u>
	Memorial & Bequest Robert Hassey
	Fall Fair LuAnn Himebauch Sue Lindbloom
	July 4 th Float Dan Jahn Scott Jung
	Landscaping Katherene Oelkers
	* Denotes Board Chairman

Meeting Date: 9/20/15
Voters Meeting

Meeting was called to Order

Pastor opened with a prayer

Review Minutes of Previous Meeting

The minutes were presented following the last meeting, there were no revisions.
Motion to Accept as Presented: Tabled until the next meeting so copies can be provided
Seconded by:
And Passed

Treasurer's Report (attached)

Line Item	(18) Receipts +/-	(36) Building Expense	(49) Personnel Expenses	(78) Total Admin.	(87) +/- Receipts	Check Book Balance
Current Month	\$ 333				\$	
Y.T.D.	\$ -6,752	\$ -3,314	\$ -2,740	\$ 1,900	\$ 7,453	\$ 31,853

Motion to Accept: Ray Thompson
Seconded by: Gil Amborn
And Passed

Reports of Boards

Elders

No report

Sunday School and Youth

No Report

Evangelism

Parish Fellowship

Finance

A new church based software product will be introduced for our financial management. The board is beginning to prepare for the 2016 Church budget. The board will present the 2016 Church Budget for approval at the November voter meeting.

School Board

Printed Report (attached) Security system for the downstairs classroom area is complete and utilized during the school day Monday through Friday. Question: What is your current check book balance, answer: \$70,000.00, enough to fund a full year of school.

Social Ministry

Printed Report (attached)

Stewardship

No Report

Trustees

Courtyard upgrades are complete. Volunteers are needed to continue the upkeep. Thank you to all who have assisted with the upkeep on the grass this year. The parking lot has been resurfaced; this will be paid for from the Capital Repair Fund, approximately

\$3,500. There were issues this past summer with a couple of the air conditioning units, they have been repaired.

A motion is made to approve all board reports by Harma, seconded by Bernd Kampe and passed

Pastor Bischoff's Report

Next Sunday is the 3rd annual pig roast that is held to assist Pastor's with their student debt. This will be held at the Chapel of the Cross Lutheran Church. There will be a free will offering next week after each service to be given to A Place of Refuge. A motion to accept Pastor's reports is made by Carl Thompson, seconded by Ray Thompson and passed.

Pastor Conradt's Report

No Report

Committee Reports

Memorial and Bequest Committee

Printed Report (Attached)

Memorial (list) Committee

Public Relations Committee

New Cemetery Committee

Fall Fair Committee

October 17th is fast approaching, need many volunteers

Finance/Counters Committee

July 4th Committee

Old Business

- The council would like to form an Audio Visual Committee to address an upgrade to the Parish Hall. We need to evaluate what we have for needs and how much the solution would be. We are looking for volunteers to serve on this committee. We have some funds designated for this project

New Business

Meeting Close

Motion by: Amborn

Seconded by: Karen Lauf

And Passed

Meeting closes with the Lord's Prayer

	A	B	C	D	E
1	St. Peters Lutheran Church	Jan-August 2015	Jan-August 2015	Over/Under	
2	August 31, 2015	Budget YTD	YTD Actual	Budget	
3	Receipts	224,667	217,914	-6,753	
4	Preschool contribution	8,000	8,000	0	
5	Total Receipts	232,667	225,914	-6,753	
6	DISBURSEMENTS:				
7	Building & Land:				
8	Natural Gas	10,094	6,957	-3,137	
9	Electric	11,518	9,614	-1,904	
10	Water & Sewer	700	695	-5	
11	Waste Disp/Recycling	1,333	1,769	436	
12	Telephone	1,000	1,028	28	
13	Repair & Upkeep	7,355	8,623	1,268	
14	Insurance & Taxes	0	0	0	
15	Capital Improvements	0	0	0	
16	Miscellaneous	0	0	0	
17	Building & Land total	32,000	28,686	-3,314	
18					
19	Personnel total	176,346	173,606	-2,740	
20					
21	Administration				
22	Portals of Prayer	267	240	-27	
23	Childrens Bulletins	33	0	-33	
24	Office supplies & Exp	2,333	2,594	261	
25	Church Operating Supplies	1,800	2,623	823	
26	Office Equip. (copy machine)	3,333	3,028	-305	
27	Financial Supplies/Office	867	152	-715	
28	Car Allowance	4,800	4,800	0	
29	Pastors Conference	1,333	300	-1,033	
30	Pastoral Care	667	200	-467	
31	Synod/District Assessments	2,000	1,000	-1,000	
32	Advertising	233	49	-184	
33	Misc:	366	201	-165	
34	Music - Senior Choir	67	0	-67	
35	Music - Organists	67	0	-67	
36	Board of Elders	150	59	-91	
37	Board of S. S. (Fall Fair 4400)	0	0	0	
38	Youth Fund (Fall Fair 1000)	0	0	0	
39	Board of Stewardship	200	0	-200	
40	Board of Evangelism	200	0	-200	
41	Board of Social Ministry	283	196	-87	
42	Board of Parish Fellowship	267	64	-203	
43	Missions - Singapore	0	0	0	
44	Missions	667	664	-3	
45	Administration Total	19,933	16,170	-3,763	
46					
47	Grand Total Disbursements	228,279	218,462	-9,817	
48					
49	Budget Summary (no pass thru)				
50	Receipts	232,667	225,914	-6,753	
51	Disbursements	228,279	218,462	-9,817	
52	Excess/(Deficit)	4,388	7,452	3,064	
53					
54	Cash:		Comparison of Givings:		
55	Beginning Cash Balance 1/1/15	17,374			
56	YTD Receipts	225,914	1/1 to 8/31/14	35 Sundays	203,499
57	YTD Disbursements	-218,462	1/1 to 8/31/15	35 Sundays	210,815
58	Subtotal:	24,826	Difference		7,316
59	Pass-thru receipts	66,241			
60	Pass-thru disbursements	-59,214	Maintenance/Roof Savings Account		
61	Total Cash 4/30/15	31,853	Balance 8/31/15		26,825

St. Peter's Rainbow Preschool (est. 1991)

Report for Voter's Meeting 09/20/2015

Current Enrollment for the 2015/2016 school year (29 total):

- 2 year old program: 8 total
- K-3 : 10 total
 - 8 – preschool only
 - 2 – full time (at least one full day)
- K-4 : 9 total
 - 3 – preschool only
 - 6 – full time 4 K (at least one full day)
- 5 year old wrap around care : 1 total

Enrollment for 2015 Summer Program:

- 37 enrolled in 2015 summer program

Current Staff:

- Kimberly Trieglaff – Director and lead teacher for 2 and 3 year old room
- Sarah Zellmer – lead teacher for 4 year old room
- Jeanne Heinecamp – after care hours and summer program
- Noel Ambrose – after care hours and summer program
- Deb Maurer – Part time office staff

Financial Summary:

- Please refer to the St. Peter's Lutheran School Income to Budget comparison for 2015

Current Preschool Structure:

- We are currently state licensed to care for 2 to 12 year old children with hours from 6 a.m. to 6 p.m.
- The K-4 program is taught by a licensed teacher
- Enrolled in Wisconsin Youngstar Program with a 4* rating. Youngstar is a child care improvement program – the more stars, the more the state pays the preschool.

St. Peters Rainbow Preschool

Income and Expense vs. Budget

January - August 2015

	Jan - April 2015	Budget	\$ over Budget
INCOME			
Tuition	82,094.20	76,600.00	5,494.20
Registration Fees	2,015.00	945.00	1,070.00
Donations	247.00	1,225.84	(978.84)
Youngstar	1,841.20	800.00	1,041.20
Interest on Savings	41.07	33.36	7.71
Miscellaneous Income	1.74	66.64	(64.90)
Summer Program	31,812.80	20,900.00	10,912.80
Total Income	<u>118,053.01</u>	<u>100,570.84</u>	<u>17,482.17</u>
EXPENSES			
St. Peters Lutheran Church	8,239.00	8,000.00	239.00
Membership Discount	2,803.00	1,324.00	1,479.00
Bad Debt Expense	75.00	333.30	(258.30)
Hot Lunch and Snack	2,350.18	3,765.00	(1,414.82)
Field Trip Expense	191.80	500.00	(308.20)
Advertising	697.34	1,332.00	(634.66)
Bank Service Charges	-	-	-
Curriculum	100.00	500.00	(400.00)
Dues/Subscriptions	25.84	155.00	(129.16)
License and Permits	30.00	150.00	(120.00)
Miscellaneous	512.04	500.00	12.04
Operating Supplies	9,083.00	9,600.00	(517.00)
Payroll Processing	494.05	440.00	54.05
Postage and Delivery	29.40	66.80	(37.40)
PS Employee P/R & Benefits	87,928.01	69,354.29	18,573.72
Telephone	411.13	440.00	(28.87)
Total Expenses	<u>112,969.79</u>	<u>96,460.39</u>	<u>16,509.40</u>
Net Income (loss)	<u>5,083.22</u>	<u>4,110.45</u>	<u>972.77</u>

Evangelism

This board is re-vitalized and there are many great ideas:

- The Friday Night Fish Fry (held the 2nd Friday of each month) has been re-started after a long hiatus. The first one was held on September 11th and had over 50 attendees. Please come join in the fun and fellowship if you can!
- A suggestion was made to hand out business cards or brochures during the July 4th parade. The thought was to put them in baggies with a couple of pieces of candy.
- There was also a suggestion to hire a D.J. for the July 4th parade float. This is still being looked at by the board.
- In coordination with S.S. and Youth, the board suggested that we re-institute "Bring a Friend to Sunday School". The details are still being worked out. Please watch for more info in your bulletins!
- There was a suggestion that the board looks into banners for the wooden sign on the west side to draw attention to our church. These could be angled, with an extra post, for higher visibility. This is still being discussed by the board.

Social Ministry

Many projects will be done again this year:

- NEW – Sweaters & Yarn Collection, to help Veterans. This is sponsored by Daniels Funeral Homes. It runs September 28th through November 1st.
- Winter Apparel Drive starts November 8th and runs until early to mid-January.
- The Christmas Cookie Bake Sale will be held on December 13th. All monies from the bake sales will be used to help families in our congregation for the holidays.

- The Adopt-a-Family Christmas Tree will again be put up one week before Thanksgiving. Please help if you can. It was very successful last year. We were able to help three families in our congregation with Christmas gifts.
- For Valentine's Day, there will be another bake sale, themed "Sweets for Your Sweetie". Please mark your calendars!

Thanks to Everyone for all the Support !

Faithfully Submitted,

Larry O'Neil

MEMORIAL AND BEQUEST FUND 9/14/2015

Balance on Hand 1/1/2015 \$ **735,209.30**

Receipts

Interest	\$ 2,395.92	
Dividends - UPS Stock	\$ 1,302.00	
Memorials (Noll Estate \$10,000)	\$ 10,030.00	
Total		\$ 13,727.92

Disbursements

St. Peters (ER Fund - Needy church family)	\$ 300.00	
St. Peters (Transfer to "Grounds" fund)	\$ 400.00	
St. Peters (ER Fund - S. D. tornado)	\$ 1,000.00	
St Peters (ER Fund - Nepal earthquake)	\$ 250.00	
Lutheran Missions & Attic Workshop	\$ 425.00	
Lutheran Family Services	\$ 425.00	
POBLO	\$ 425.00	
Bethesda	\$ 425.00	
LCMS - Missions	\$ 3,000.00	
St. Peters (ER Fund - Needy church member)	\$ 1,588.00	
St. Peters (Capital repair)	\$ 9,000.00	
Total		\$ (17,238.00)

UPS Stock Value \$ (12,917.00)

Balance on Hand 9/14/2015 \$ **718,782.22**

Memo: Designated Fund Balance	\$ (33,850.70)
Emergency Relief Fund Balance	\$ (15,362.00)
Fund Corpus	\$ 669,569.52

INVESTMENTS

Equitable Bank - CD	\$ 88,930.30
Citizens Bank - CD	\$ 85,650.29
BMO Harris - Linked CD	\$ 45,000.00
BMO Harris - Linked CD	\$ 45,000.00
BMO Harris - Money Market	\$ 18,239.55
BMO Harris - Money Fund	\$ 285.20
UPS Stock (9/14/15 - 925.6 sh. @ \$97.01)	\$ 89,792.00
Genworth Annuity	\$ 150,834.41
LCEF	\$ 195,050.47
Total	\$ 718,782.22

