

Voter's Meeting Agenda – November 10, 2013

I. Call Meeting to Order

II. Open With A Prayer

III. Approve Previous Meeting Minutes

IV. Treasurer's Report

V. Reports of Boards

- A. Elders
- B. Sunday School and Youth
- C. Evangelism
- D. Parish Fellowship
- E. Finance
- F. School Board
- G. Social Ministry
- H. Stewardship
- I. Trustees

VI. Pastor Reports

VII. New Business

- Next Council Meeting – Monday, Nov. 11
- Next Voter's Meeting – Sunday, Jan. 26
 - Time TBD

VIII. Motion to Adjourn

IX. Close with Lord's Prayer

Chairman: Ken Maurer
 Secretary: Bob Glisch
 Treasurer: Linda Ketterhagen

Elders: Craig Campbell
 * Glen Collins
 Robert Hassey
 Ray Morby
 * David Moyer
 Jeff Schmittinger
 Robert Scott
 Randy Smith

S.S. and Youth Tammy Badzinski
 * Open
 Sharon Jardas

Evangelism * Michael Schneider
 Jean Abramowski
 Lori Bischoff
 Debbie Jutrzonka
 Julie Moyer
 Tammy Scott
 Amy West

Parish Fellowship Casey Dietz
 Kathy Grant
 Debbie Jung
 * Scott Jung
 Terri Jung
 Diane Mehring

Finance Gil Amborn
 Sharon Jardas
 * Carl Thompson
 Karen Lauf

School Board * Bill Lauf
 Dawn Grundman
 LuAnn Himebauch
 Linda Noll
 Paula Welch

Parish Nurse Tammy Peterson

Social Ministry Margo Grishaber
 Debi Maurer
 Emily Mayer
 * Larry O'Neil
 Ester Racer
 Stephanie Smith

Stewardship * Dan Jahn
 Barbara Emerson
 Pat Jahn

Trustees Dan Jahn
 Joe Jardas
 * Terry Jacobs
 Richard Noll
 George Slattery

Committees:

Memorial & Bequest Robert Hassey
 Fall Fair LuAnn Himebauch
 Sue Lindbloom
 July 4th Float Dan Jahn
 Scott Jung
 150th Anniversary Reps
 HR Salary & Benefits – Council Reps

* Denotes Board Chairman

Voters Meeting Date: 11/10/13

Meeting was called to Order

Pastor opened with a prayer

Review Minutes of Previous Meeting

The minutes were presented following the last meeting, there were no revisions.

Motion to Accept as Presented: Linda Knoll

Seconded by: Pat Jahn

And Passed

Treasurer's Report (attached)

Line Item	Receipts +/-	Building Expense	Total Admin.	+/- Receipts	Check Book Balance
Current Month	\$			\$	
Y.T.D.	\$ -4,313	\$ -5,587	\$ -2,818	\$ 13,242	\$ 31,089

We currently have \$8,000 set aside in a fund for roofing the Church

Motion to Accept: Hassey

Seconded by: Pat Jahn

And Passed

Reports of Boards

Elders

No report, Elders continue to follow up on inactive members

Sunday School and Youth

The board is still looking for a chairman

Evangelism

No report

Parish Fellowship

The pictures are complete and went very well. The book should be ready for a proof before Christmas.

Finance

The board is working on the budget for 2014

School Board

Report is attached. There are more preschool students this year than last year which accounts for why our income is down slightly. The summer program has been priced very competitively which also reduces income. Expenses are about \$9,000 less than budgeted. The board has some money in savings to cover upcoming capital expenditures.

Social Ministry

The board would like to do a collection of coats for people in need. The board is also looking at modifying 2 of the pews in our church to accommodate those in wheel chairs. Ray Thompson suggests we consider doing the modification closer to the front of the church so the users can hear the service.

Stewardship

The board is still looking for one additional member for the school board along with a chairman for the Sunday School and Youth Board.

Trustees

The completed projects include the new doors, and the heating/air conditioning units. The handicap doors are working, switch needs to be repositioned. All of the landscaping timbers have been replaced. The board is still getting bids to repair the parking lot. The sign on HWY 36 South has been replaced. The sign on HWY 36 North would need to have the D.O.T. mark the spot where a sign could be placed, a sign company would have to do the installation.

A motion to approve all board reports as presented was made by Ray Thompson, seconded by Pat Jahn, and passed

Pastor Bischoff's Report

No Report

Pastor Conradt's Report

No Report

Committee Reports

Memorial and Bequest Committee: Report Attached

Memorial (list) Committee

Public Relations Committee

New Cemetery Committee

Fall Fair Committee: 820 meals were served, just a few less than last year. Profits are estimated to be around \$11,500 net

Finance/Counters Committee

150th Anniversary Committee: The fund raisers have begun for the events next year. A "save the date" has been in the bulletin the last couple of years. February 22nd will be a fundraiser hosted by the Ladies Bible Study; it will be a salad luncheon.

Old Business

None

New Business

None

Meeting Close

Motion by: Hassey

Seconded by: Collins

And Passed

Meeting closes with the Lord's Prayer

	A	B	C	D	E	F	G
1	St. Peter's Lutheran Church						
2	As of October 31, 2013						
3							
4		2013		Jan-Oct 2013	Jan-Oct 2013	Over/(Under)	
5				Budget	Actual	Budget	
6	Receipts	335,000		279,167	272,694	(6,472.89)	
7	Preschool Contribution	12,000		10,000	17,000	7,000.00	
8	Receipts	347,000		289,167	289,694	527	
9							
10							
32	Personnel Total	250,119		207,266	202,952.58	(4,313.18)	
33							
34	BUILDING MANAGEMENT						
35	Utilities: Natural Gas/Heat	8,500		7,050	7,134.38	84.38	
36	Electric	18,500		15,870	13,419.61	(2,450.39)	
37	Water/Sewer	1,000		833	871.90	38.57	
38	Waste Disposal	1,700		1,417	2,143.01	726.34	
39	Telephone	1,500		1,250	1,267.81	17.81	
40	Total Utilities	31,200		26,420	24,837	-1,583	
41	Repair/Upkeep	12,000		10,000	5,246.52	(4,753.48)	
42	Building and Liability Insurance	7,100		500	500.00	0.00	
43	Capital Improvements	7,000		7,000	8,000.00	1,000.00	
44	Miscellaneous	300		250	0.00	(250.00)	
45	Building Totals	57,600		44,170	38,583	-5,587	
46							
47	ADMINISTRATION						
48	Portals of prayer	400		333	338.00	4.67	
49	Children's Bulletins	50		42	15.00	(26.67)	
50	Office Supplies	3,500		2,917	2,463.66	(453.01)	
51	Church Operating Supplies	3,000		2,500	2,131.12	(368.88)	
52	Office Equipment and Repairs	5,000		4,167	3,500.29	(666.38)	
53	Financial Supplies (Envelopes)	1,300		0	112.82	112.82	
54	Car Allowance	7,200		6,000	6,125.00	125.00	
55	Music: Senior Choir	100		83	0.00	(83.33)	
56	Organist	100		83	0.00	(83.33)	
57	Bd of Elders	225		188	111.81	(75.69)	
58	Bd of Sunday School	4,400		3,000	3,000.00	0.00	
59	Bd Stewardship	300		0	0.00	0.00	
60	Bd Evangelism	300		250	0.00	(250.00)	
61	Bd Social Ministry	425		354	230.00	(124.17)	
62	Parish Fellowship Bd	400		333	293.98	(39.35)	
63	Pastor Conference	1,500		1,250	927.46	(322.54)	
64	Synod/District Assessments	2,000		2,000	1,597.50	(402.50)	
65	Advertising	350		292	558.54	266.87	
66	Miscellaneous	731		609	177.58	(431.59)	
67	Administrative Total	31,281		24,401	21,583	-2,818	
68							
69	Home Operating Total	339,000		275,837	263,119	(12,718.00)	
70	Missions:	8,000		6,667	6,670.00	3.33	
71	TOTAL BUDGET	\$ 347,000		\$ 282,504	\$ 269,789	(12,714.67)	
72							
73	Excess/(Deficits) Receipts	\$		-6,663	19,905	13,242	
74							
75	Cash:			Comparison of Givings:			
76	Cash as 1-1-13	13,000					
77	YTD Receipts	289,694		01/01 to 10/31/13	43 Sundays	272,693.78	
78	Loan from Memorial & Bequest						
79	TYD Disbursements	(269,789)		1/01 to 10/31/12	44 Sundays	273,001.25	
80	Subtotal	32,905		Net Overage (Short fall)		(307.47)	
81	Pass-thru receipts	64,682					
82	Pass-Thru Disbursements	(66,498)					
83	Total Cash as of 10-31-13	31,089					
84							
85				Maintenance/Roof Savings Account			
86							
87				Balance @ 10/31/13		8,000.02	
88							
89							
90							
91							

St Peter's Rainbow Preschool (est 1991)

Report for voter's Meeting 09/15/2013

Current Enrollment for the 2013/2014 school year (29 total)

2 year year old program: 2 – Pre School Only

K-3 : 14 total

7 – preschool only

7 – full time – 5 every day

k-4 : 13 total

11 – preschool only

2– full time - 1 every day

Current staff:

Kimberly Trieglaff – director and lead teacher for 2 and 3 year old room

Sarah Zellmer – lead teacher for 4 year old room

Aubrey Lukas – after care hours and summer program

Noel Ambrose – after care hours

Financial Summary:

Please refer to the St. Peter's Lutheran School Budget (cash basis) for 2013

Current Preschool Structure:

We are currently state licensed to care for 2 to 12 year old children with hours from 6 a.m. To 6 p.m. And are enrolled in the State Youngstar program with a 3 star rating.

The k-4 is taught by a licensed teacher.

	A	B	C	D	E
1	Rainbow Preschool				
2	Jan 2013 thru October 2013				
3	November 2013 Voter's Meeting				
4					
5		12 months	10 Months	10 Months	Variance
6		January 2013	January 2013	January 2013	Actual
7		To December 2013	Thru October 2013	Thru October 2013	to
8		Budget	Budget	Actual	Budget
9	Income				
10	Church Contribution	\$0.00	\$0.00	\$0.00	\$0.00
11	Memorial and Bequest Fund	\$0.00	\$0.00	\$0.00	\$0.00
12	Tuition – Preschool – 41 weeks	\$109,660.00	\$85,860.00	\$83,257.83	-\$2,602.17
13	Summer School – 11 weeks	\$20,000.00	\$20,000.00	\$14,500.00	-\$5,500.00
14	registration fees	\$2,000.00	\$1,840.00	\$1,310.00	-\$530.00
15	Donations	\$1,000.00	\$833.34	\$415.43	-\$417.91
16	Income from collections			\$143.50	\$143.50
17	Fund Raisers			\$47.56	\$47.56
18	Miscellaneous Income/late fees	\$100.00	\$83.34	\$0.00	-\$83.34
19	Interest from Savings	\$25.00	\$20.84	\$40.19	\$19.35
20	Total Income	\$132,785.00	\$108,637.52	\$99,714.51	-\$8,923.01
21					
22	Expenses				
23	St Peter's Church	\$12,000.00	\$10,000.00	\$17,000.00	\$7,000.00
24	Replace church door	\$5,000.00	\$5,000.00	\$11,000.00	\$6,000.00
25	Collections Expense			\$35.88	\$35.88
26	Hot Lunch/Snack Expense	\$5,365.00	\$4,470.00	\$2,375.75	-\$2,094.25
27	Field Trips Expense	\$250.00	\$208.30	\$0.00	-\$208.30
28	Advertising	\$2,000.00	\$1,500.00	\$957.97	-\$542.03
29	Curriculum	\$500.00	\$500.00	\$165.28	-\$334.72
30	Dues and Subscriptions	\$150.00	\$125.00	\$202.00	\$77.00
31	Fund Raising Expenses	\$450.00	\$450.00	\$218.79	-\$231.21
32	Licenses and Permits	\$1,000.00	\$970.00	\$120.00	-\$850.00
33	Operating supplies and Equipment	\$3,500.00	\$2,919.34	\$2,248.32	-\$671.02
34	Payroll Processing	\$660.00	\$550.00	\$504.40	-\$45.60
35	Postage and Delivery	\$100.00	\$83.30	\$51.82	-\$31.48
36	workers comp (Dec)	\$1,800.00	\$0.00		\$0.00
37	Wages, Fica, Benefits	\$102,643.50	\$85,536.25	\$68,614.75	-\$16,921.50
38	Continuing Education	\$625.00	\$520.00	\$40.00	-\$480.00
39	Telephone	\$660.00	\$550.00	\$525.50	-\$24.50
40					
41	Total Expenses	\$136,703.50	\$113,382.19	\$104,060.46	-\$9,321.73
42					
43	Net Income (Loss)	-\$3,918.50	-\$4,744.67	-\$4,345.95	\$398.72
44	money received from dissolved boosters in 2012 to cover doors in 2013				

MEMORIAL AND BEQUEST FUND 11/6/13

<u>Balance on Hand 12/31/12</u>		\$ 684,547.83
<u>Receipts</u>		
Interest	\$ 6,888.20	
Dividends - UPS Stock	\$ 1,620.00	
Memorials	\$ -	
Capital Improve. (church contributions)	\$ 19,449.88	
Total		\$ 27,958.08
<u>Disbursements</u>		
Lutheran Missions & Attic Workshop	\$ 250.00	
Lutheran Counseling & Family Services	\$ 250.00	
LCMS World Relief	\$ 250.00	
Bethesda Lutheran Home	\$ 250.00	
St. Peters (ER Fund - Ok. Tornado)	\$ 1,000.00	
St. Peters (ER Fund -Medical Assistance)	\$ 1,000.00	
St. Peters (HVAC)	\$ 22,604.10	
Total		\$ (25,604.10)
<u>UPS Stock Value</u>		\$ 23,205.00
Balance on Hand 11/6/13		\$ 710,106.81
Note: Designated Fund Balance		\$ (22,140.70)
ER Fund Balance		\$ (18,000.00)
Fund Corpus		\$ 669,966.11

INVESTMENTS

Citizen's Bank - CD	\$ 56,205.45
Equitable Bank - CD	\$ 88,183.02
Lutheran Church Extension Fund	\$ 185,609.00
BMO Harris - Select CD *	\$ 78,807.60
BMO Harris - Money Market	\$ 9,606.53
Marine Bank (CIBM) - CD	\$ 53,132.21
UPS Stock (883 sh. @ \$100.30)	\$ 88,563.00
Genworth Annuity	\$ 150,000.00
Total	\$ 710,106.81

* Reported value is the guaranteed value as of 11/6/2013

DESIGNATED FUNDS ACTIVITY 1/1/13 - 11/6/13**Undecided**

Balance - 12/31/12	\$ 2,055.95
Transfer to Capital Repair / Council	\$ (1,655.95)
Correction to Yard & Grounds Fund	\$ (400.00)
Balance - 11/6/13	\$ -

Seminary Scholarship

Balance -12/31/12	\$ 11,268.86
Activity	\$ -
Balance - 11/6/13	\$ 11,268.86

Capital Repair

Balance - 12/31/12	\$ 5,151.11
2012 Interest	\$ 5,214.00
Church Contributions	\$ 21,054.88
Transfer from Undecided / Council	\$ 1,655.95
St. Peters HVAC	\$ (22,604.10)
Balance -11/6/13	\$ 10,471.84

Yard & Grounds	<u>\$ 400.00</u>
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Total Designated Funds	\$ 22,140.70
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EMERGENCY RELIEF FUND ACTIVITY 1/1/13 - 11/6/13

Balance - 12/31/12	\$ 19,000.00
2012 Interest	\$ 5,000.00
Transfer to Corpus	\$ (4,000.00)
Payment to St. Peters (Ok. Tornado)	\$ (1,000.00)
Payment to St. Peters (Medical Assist)	\$ (1,000.00)

Total Emergency Relief Fund	\$ 18,000.00
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