

Voters Meeting

Meeting Date: September 18, 2011

Meeting was called to Order

Pastor opened with a prayer and bible reading

Review Minutes of Previous Meeting

The minutes were presented following the last meeting, there were no revisions.

Motion to Accept as Presented: Wogaman

Seconded by: Kaiser

And Passed

Treasurer's Report

Line Item	(19) Receipts +/-	(36) Building Expense	(59) Personnel Expenses	(88) Total Admin.	(97) +/- Total to Budget	Check Book Balance
Current Month	\$ -7,300				\$	
Y.T.D.	\$ -18,166	\$ -7,580	\$ -198	\$ -3,321	\$ -14,383	\$ 7,316

Motion to Accept: Amborn

Seconded by: Zuehlke

And Passed

Reports of Boards

Elders

The current list of inactive members was presented for removal. A motion was made by Zuehlke, seconded by Szeklinski and passed.

Motion to Accept: Wogaman

Seconded by: Moyer

And Passed

Sunday School and Youth

All teaching positions are filled; we could still use some additional people for the substitute list. Enrollment was similar to last year for the first week.

Motion to Accept: Amborn

Seconded by: Szeklinski

And Passed

Evangelism

The welcome folders are being updated and a welcome center is being planned for the narthex.

Motion to Accept: Thompson

Seconded by: Kaiser

And Passed

Parish Fellowship

The vicar exchange went very well. The board will have some fellowship hello sessions in the narthex in the next couple of months.

Motion to Accept: Kaiser

Seconded by: Wogaman

And Passed

Finance

The board is preparing the budget for 2012. The goals for 2012 are to bring the mission donations back to their previous levels and to get the parking lot repaired. A thank you is given to the group of money counters for all of their dedicated service. All budgets for 2012 from the boards are due by the end of this month.

Motion to Accept: Jacobs

Seconded by: Szeklinski

And Passed

School Board

There are currently 24 students enrolled in preschool. The financial year has ended with a balanced budget. The budget for 2011 and 2012 is reviewed. The budget presented for 2012 requires no contribution from the church budget. Chris Kampe requests additional information on how the tuition income is being forecasted. The tuition is based on current tuition. The largest portion of the expense is wages and benefits, only one full time teacher is on the benefit plan currently.

Motion to Accept: Knoll

Seconded by: Zuehlke

And Passed

Social Ministry

The Love Inc. meal assistance program has been discontinued due to lack of support. This was turned over to another church and can be revisited in the future.

Motion to Accept: Jacobs

Seconded by: Wogaman

And Passed

Stewardship

The board is encouraging St Peters members to prayerfully consider their current contributions and to do whatever they can do to help with our current financial deficit.

Motion to Accept: Kaiser

Seconded by: Kampe

And Passed

Trustees

The board thanks all the volunteers for all of the work done this past summer. They look forward to the projects that lie ahead.

Motion to Accept: Szeklinski

Seconded by: Wogaman

And Passed

Pastor's Report

No report

Motion to Accept:

Seconded by:

And Passed

Vicar's Report

No report

Motion to Accept:

Seconded by:

And Passed

Committee Reports

Memorial and Bequest Committee

Beginning balance for 2011 was \$715,615; current balance minus disbursements is \$700,244. The corpus currently stands at \$627,734.33. There is currently \$64,328 in designated funds. The emergency relief fund balance is currently at \$8,181.83. The M & I Select CD is a unique fund, FDIC insured and tied to several market indicators with a guarantee of 2% over the 5 year term.

Memorial (list) Committee

Public Relations Committee

New Cemetery Committee

Fall Fair Committee

The fair is scheduled for October 22nd. There is a total of 479 volunteer hours that make this event happen. Everyone is encouraged to sign up for the event. The committee is seeking items for the silent auction.

Finance/Counters Committee

July 4th Float Committee

Old Business

New Business

- The Recommendations on forward steps regarding the school and future steps to minister to the children of the congregation were presented in the form of a two part motion. Questions: Why don't we hire a contract person versus calling an associate Pastor. Answer: Pastor's cannot be contracted, they must be called. Question: How will the committee members for this project be selected. Answer: The council will take a cross section of the boards and volunteers to be on this committee. Question: Can this be expanded to include the consideration of filling the needs with a DCE versus an associate Pastor. Answer: This will be included in the committee but would need a formal revision to change the motion as presented. A motion is made by the council, seconded by Szeklinski and passed unanimously by a show of hands.
- A motion is needed to transition Sarah Zellmer from a called servant to a contract employee. A motion is made to continue the call through 12/31/2011 and replace it with a contract by Szeklinski, seconded by Kaiser and passed.
- Question: Will the budget be ready to support the recommendations by the committee that is looking at the future of our ministry? We will most likely prepare two different budgets to review that would support the specific options.

Meeting Close

Motion by: Ray Thompson

Seconded by: **Szeklinski**

And Passed

Meeting Closes with the Lord's Prayer

Attachments:

- One pager, financial summary for St. Peters 2011
- Motion presented on school and future ministry status
- St. Peter's school and financial status
- Memorial and Bequest Fund financial status

	A	B	C	D	E	F	G
1	St. Peter's Lutheran Church						
2	As of August 31, 2011						
3							
4		2011 Budget		Jan-Aug 2011 Budget	Jan-Aug 2011 Actual		Over/(Under) Budget
5							
6							
7	Receipts	348,000		232,000	213,834.39		(18,165.61)
8							
9							
31	Personnel Total	198,093		131,362	131,164.30		(197.70)
32							
33	BUILDING MANAGEMENT						
34	Utilities: Natural Gas/Heat	12,000		9,855	7,917.35		(1,937.65)
35	Electric	18,500		12,300	12,433.05		133.05
36	Water/Sewer	1,000		667	663.14		(3.53)
37	Waste Disposal	1,700		1,133	1,298.85		165.55
38	Telephone	1,500		1,000	1,004.46		4.46
39	Total Utilities	34,700		24,955	23,317		-1,638
40	Repair/Upkeep	15,000		10,000	5,661.58		(4,338.42)
41	Building and Liability Insurance	7,100		3,535	2,130.75		(1,404.25)
42	Capital Improvements	0		0	0.00		0.00
43	Miscellaneous	300		200	0.00		(200.00)
44	Building Totals	57,100		38,690	31,109		-7,581
45							
46	ADMINISTRATION						
47	Portals of prayer	500		333	192.00		(141.33)
48	Children's Bulletins	50		33	30.00		(3.33)
49	Office Supplies	5,000		3,333	1,977.95		(1,355.38)
50	Church Operating Supplies	2,600		1,733	1,495.99		(237.34)
51	Office Equipment and Repairs	5,000		3,333	3,977.33		644.00
52	Financial Supplies (Envelopes)	1,300		0	153.27		153.27
53	Car Allowance	4,200		2,800	2,800.00		0.00
54	Music: Senior Choir	100		67	0.00		(67.00)
55	Organist	100		67	0.00		(66.67)
56	Bd of Elders	225		150	128.57		(21.43)
57	Bd of Sunday School	2,820		1,700	0.00		(1,700.00)
58	Bd of Parish Preschool/School	62,200		52,107	52,152.81		46.16
59	Bd Stewardship	300		0	0.00		0.00
60	Bd Evangelism	300		200	168.00		(32.00)
61	Bd Social Ministry	425		283	132.00		(151.33)
62	Parish Fellowship Bd	400		268	250.13		(17.54)
63	Pastor Conference	300		200	302.00		102.00
64	Synod/District Assessments	0		0	0.00		0.00
65	Advertising	350		233	54.00		(179.33)
66	Miscellaneous	637		425	130.00		(294.67)
67	Administrative Total	86,807		67,266	63,944		-3,322
68							
69	Home Operating Total	342,000		237,318	226,218		(11,100.00)
70	Missions:	6,000		2,000	2,000.00		0.00
71	TOTAL BUDGET	\$ 348,000		\$ 239,318	\$ 228,218		(11,100.00)
72							
73	Excess/(Deficits) Receipts	\$ -		-7,318	-14,384		(7,065.61)
74							
75	Cash:			Comparison of Givings:			
76	Cash as 1-1-11	5,755					
77	YTD Receipts	213,834		1/01/10 to 8/31/10	35 Sundays		219,920.98
78	Loan from Memorial & Bequest	11,303					
79	TYD Disbursements	(228,218)		1/1/11 to 8/31/11	35 Sundays		213,834.39
80	Subtotal	2,674		Net Short fall			(6,086.59)
81	Pass-thru receipts	72,481					
82	Pass-Thru Disbursements	(67,840)					
83	Total Cash as of 8/31/11	7,316					
84							
85							
86							
87							
88							
89							
90							
91							

RECOMMENDATIONS FROM THE CHURCH COUNCIL

St. Peter's Ev. Lutheran Church Voters' Meeting

September 18, 2011

Motion 1A: To Close St. Peter's Lutheran School

Whereas the School Board of St. Peter's Lutheran Church has suspended operation of the Kindergarten through 8th Grade school because of low enrollment and financial difficulties, and

Whereas economic trends and enrollment forecasts appear to indicate that this situation will continue into the foreseeable future, and

Whereas it is in the scope of the Voters' Assembly to explore other means by which the spiritual needs of the children of our congregation may be met, and

Whereas such exploration may be more easily undertaken with a sense of closure regarding the school, and

Whereas the Voters' Assembly alone has the authority to open or close the school, therefore be it

Resolved that *St. Peter's Lutheran School* be closed, and be it further

Resolved that the *Rainbow Preschool* be kept in operation as long as it is financially self-sustaining, and be it finally

Resolved that the Voters' Assembly be encouraged to revisit the issue of starting a grade school again at such time as it is evident that the factors that led to its closing are no longer major issues.

Motion 1B: To Direct the Church Council to Form a Committee to Explore the Benefit and Feasibility of Calling an Associate Pastor With an Emphasis on Child and Youth Ministry

Whereas our Lord said, "Let the little children come to Me and do not hinder them for to such belong the kingdom of God" (Matthew 19:14), and King Solomon wrote, "Train up a child in the way he should go and when he is old he will not depart from it" (Proverbs 22:6), and

Whereas our congregation has many children, adolescents, and teens who are in need of our congregation's ministry and attention, and

Whereas these stated needs and other pastoral needs could be met with the addition of an Associate Pastor who has the training and talents to work with children and youth, therefore be it

Resolved that the Church Council form a committee to explore the benefit and feasibility of calling an Associate Pastor with emphasis on youth, and be it further

Resolved that this committee develop and present a job description for the position of Associate Pastor, emphasizing the need to develop educational ministries for children and teens, including ways to support current ministries (i.e. preschool, Sunday School, L.Y.F.) as well as developing new ministries to our children and youth, and be it further

Resolved that this committee study the financial impact of calling an Associate Pastor, factoring in the monies that may be available by closing the school and by terminating the Vicarage Program, and be it finally

Resolved that this committee report monthly to the Church Council and that they present a preliminary report to the Voters' Assembly at their November 2011 Voters' Meeting and a full report and recommendation to the Voters' Assembly at their January 2012 Voters' Meeting.

St. Peter's Lutheran School

MISSION STATEMENT

“Reaching out with God’s Word, St. Peter’s Lutheran School partners with families to develop God given potential within a safe and caring environment.”

Enrollment as of 09/12/2011:

- K-3 : 11 total
 - 7 – preschool only
 - 1 – full time/full day
 - 3 – part time/full day
- K-4 : 13 total (with one additional pending)
 - 9 – preschool only (with one additional pending)
 - 2 – full time/full day
 - 2 – part time/full day

Current Staff:

- Kimberly Treiglaff – Director and lead teacher for 3 year old room
- Sarah Zellmer – lead teacher for 4 year old room
- Part time staff – after care hours between 3 and 6 p.m.

Summary:

- Your school has maintained a balanced budget for the 2010/2011 school year.
- Your school board has suspended the graded school portion (K-8) of St. Peter's Lutheran School for the 2011/2012 school year (formally announced to the congregation the week of 07/31/2011).
- Please refer to the St. Peter's Lutheran School Budget (cash basis) for 2011 and 2012. Note that this budget spans 16 months to provide a school budget that aligns with our church's fiscal year.

Motion:

- Transition Sarah Zellmer from 'called status' to a contract employee effective 01/01/2012.

Rainbow Preschool
August 2011 to December 2012 School Year Budget Worksheet
September 2011 Voters Meeting

	September 2011 To December 2011 Budget	January 2012 To December 2012 Budget	Total 16 month Budget
Income			
Church Contribution	\$ 10,000.00	\$ -	\$ 10,000.00
Memorial and Bequest Fund	-	-	-
Tuition - Preschool	26,885.30	59,151.49	86,036.80
Summer School	-	18,454.50	18,454.50
registration fees	650.00	1,400.00	2,050.00
Preschool Snack Fee	175.00	600.00	775.00
Donations	450.00	1,800.00	2,250.00
Fund Raisers	4,485.00	800.00	5,285.00
tuition assistance	166.67	500.00	666.67
Field Trips	416.67	1,500.00	1,916.67
Miscellaneous Income	-	100.00	100.00
drop ins Public School Holidays	-	600.00	600.00
Total Income	43,228.64	84,905.99	128,134.63
Expenses			
Field Trips Expense	416.67	1,500.00	1,916.67
Hot Lunch Expense	930.00	1,912.00	2,842.00
Advertising	700.00	1,000.00	1,700.00
Bank Service Charges	41.67	50.00	91.67
Curriculum	-	-	-
Youth ministry	3,000.00	-	3,000.00
Licenses, Fees, and Permits	742.50	1,830.00	2,572.50
Operating Supplies	1,830.00	1,200.00	3,030.00
Payroll Processing	220.00	660.00	880.00
Petty Cash	83.33	200.00	283.33
Postage and Delivery	41.67	100.00	141.67
Wages	21,006.67	58,037.75	79,044.42
Benefits	4,808.63	9,617.26	14,425.88
Employer FICA	1,607.33	4,822.00	6,429.33
Substitute Teachers	270.00	990.00	1,260.00
Preschool Supplies	416.67	1,000.00	1,416.67
Preschool Snacks	175.00	420.00	595.00
Summer Program	-	-	-
Telephone	220.00	660.00	880.00
Total Expenses	36,510.13	83,999.01	120,509.13
Net Income (Loss)	\$ 6,718.51	\$ 906.99	\$ 7,625.50

MEMORIAL AND BEQUEST FUND 9/8/11**Balance on Hand 12/31/10** \$ 715,615.39Receipts

Interest	\$ 8,887.61	
Dividends	\$ 848.30	
Scholarship Fund Donations	\$ 90.00	
Memorials	\$ 3,170.00	
Total		\$ 12,995.91

Disbursements

St. Peter's School (School Account)	\$ 10,000.00	
St. Peter's School (School Account)	\$ 4,958.00	
Sr. Peter's Church (ER Fund)	\$ 6,000.00	
St. Peter's Church (ER Fund)	\$ 5,203.86	
LCMS World Relief - Japan Earthquake (ER Fund)	\$ 1,000.00	
LCMS World Relief - Joplin Earthquake (ER Fund)	\$ 1,000.00	
2010 Interest Disbursements		
LCMS Missions	\$ 500.00	
Lutheran Missions Attic Workshop	\$ 250.00	
Lutheran Counseling & Family Services	\$ 250.00	
LCMS World Relief	\$ 250.00	
Bethesda Lutheran Home	\$ 250.00	
Total		\$ (29,661.86)

Increase in UPS Stock Value \$ 1,295.47**Balance on Hand - 9/8/2011** \$ 700,244.91

Note: Designated Fund Balance	\$ 64,328.75
ER Fund Balance	\$ 8,181.83
Fund Corpus	\$ 627,734.33

INVESTMENTS

UPS Stock (826 shares @ \$65.23)	\$ 53,880.00
LandMark Credit Union	\$ 48,688.91
Associated Bank	\$ 979.00
Marine Bank	\$ 52,748.07
Marine Bank	\$ 35,300.37
Equitable Bank	\$ 96,564.14
Equitable Bank	\$ 86,416.58
PNC	\$ 9,072.60
Lutheran Church Extension Fund	\$ 170,645.57
M & I Bank - Money Market	\$ 8,497.83
M & I Select CD	\$ 82,500.75
Citizen's Bank	\$ 54,951.09
Total	\$ 700,244.91

DESIGNATED FUNDS ACTIVITY 1/1/11 - 9/8/11**St. Peter's School**

Balance - 12/31/10	\$ 14,958.40
2010 Interest	\$ 5,000.00
Paid to School	<u>\$ (14,958.00)</u>
Balance - 9/8/11	\$ 5,000.40

Undecided

Balance - 12/31/10	\$ 10,215.28
Memorials	<u>\$ 825.00</u>
Balance - 9/8/11	\$ 11,040.28

Seminary Scholarship

Balance - 12/31/10	\$ 11,178.86
Donation	<u>\$ 90.00</u>
Balance - 9/8/11	\$ 11,268.86

Capital Repair

Balance - 12/31/10	\$ 30,690.21
2010 Interest	\$ 3,749.00
Memorials	<u>\$ 2,345.00</u>
Balance - 9/8/11	\$ 36,784.21

Pew Cushions

Balance - 12/31/10	\$ 235.00
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Total Designated Funds	\$ 64,328.75
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EMERGENCY RELIEF FUND ACTIVITY 12/31/10 - 9/8/11

Balance - 12/31/10	\$ 16,385.69
2010 Interest	\$ 5,000.00
St. Peter's Church	\$ (11,203.86)
LCMS World Relief - Japan	\$ (1,000.00)
LCMS World Relief - Joplin	<u>\$ (1,000.00)</u>
Balance - 9/8/11	\$ 8,181.83